

Calgary Prophetic Bible Institute
CONSTITUTION & BYLAWS
March 1927

CONSTITUTION AND BYLAWS

of the

CALGARY PROPHEMIC BIBLE INSTITUTE

March 1927.

Article 1. THE NAME.

This association shall be known as the CALGARY PROPHEMIC BIBLE INSTITUTE, and shall take over the work of the Prophetic Conference of Calgary.

Article 2. AIMS AND OBJECTS.

The aims and objects of this Association shall be,

(a) To hold regularly, Sunday and Weekday religious meetings for the purpose of:-

- 1. Winning souls for the Lord Jesus Christ.
- 2. Edifying the believers everywhere in the Faith once delivered.
- 3. Disseminating vigorously the truth of the Bible as contained in the Authorized Version of the Old and New Testaments.

(b) To use every legitimate Christian means of combatting and resisting Modernism, Higher Criticism and Skepticism in all its forms.

(c) To teach and instruct people regarding the great fundamental doctrines of the Christian Religion so that they will not be led astray by any of the numerous sects or religious beliefs not in strict accordance with God's Holy Word.

(d) To conduct a Bible Institute and Lecture Courses for the preparation of young men and women, (or any others who may desire it) for the service of our Master the Lord Jesus Christ.

(e) To broadcast, as often as we can arrange it, so that people in the Western Provinces and others, may have the privilege of hearing the proclamation of the truth, according to the exact literal interpretation of the verbally inspired Word of God.

(f) To introduce and carry on, any other plans desirable for the spread of the Gospel and the Articles of our Creed.

Article 3. OUR SAFE-GUARDS.

(a) The Directorate shall consist of all the Active Members of the Association.

(b) Every member of the Association, who shall have anything whatsoever to do with the control or government of the Institute or its work, shall, on assuming office, and annually thereafter, avow his whole-hearted belief in, and allegiance to, every article of the Creed and constitution, and shall sign his name thereto to signify such allegiance. Any failure to do this, or any conduct or utterance inconsistent therewith, shall, at once, suspend his right to take part in any way in the business or work of the Association.

(c) At no time shall this Association form an Independent Church for the dispensing of the ordinances, nor shall it ever become under the sway or control of any church or denomination as such. Any attempt on the part of any member or members to do this will immediately disqualify them for office, and suspend their right to vote.

The Association may, however, as far as it can consistently, co-operate with any or all churches who stand loyally by the Bible, and may

rent its auditorium to them, but at no time shall the ordinances be celebrated by the Association acting as such.

(d) It is distinctly declared that the Institute Building, or any part thereof, shall not pass in any way out of the ownership and control of Association as long as it is used for religious purposes of any kind.

Article 4. OUR CREED.

(a) It is hereby declared, that the creed of this Association shall remain definitely fixed, and that no alterations or amendments shall be made to it unless a ninety per cent vote of the members (active) favorable, and then only when the change has been shown to be scriptural. Permission to discuss such alterations must be secured by majority vote of the Executive.

(b) The following 12 articles constitute the Association creed:-

1. We believe in the Divine Verbal Inspiration of the Scriptures of the Old and New Testaments, and in the absolute supremacy, infallibility, and efficiency of the Authorized Version of the Bible, in all matters of faith and practice. (2 Tim. 3:16, 2 Peter 1:21, 1 Thess. 2:13 1 Cor. 2:13, and Num. 23:19)

2. We believe in the existence of one and only one living and true God, an infinite, intelligent Spirit, having a definite personality, the maker and supreme ruler of heaven and earth, inexpressibly glorious in holiness, and worthy of all possible honor, confidence, and love. (1 Tim 2:15 Deut. 6:4, John 4:24, Gen. 1:1, Habak 1:13, Isa 6:3)

3. We further believe that, in the unity of the God head, there are three persons, the Father, the Son and the Holy Ghost. Three, the same in essence, and equal attributes, each executing distinct but harmonious offices in the great work of redemption. (1 John 1:1, 1 John 5:7, Acts 5: 3,4, John 10:30, Col 2:9)

4. We believe in the immaculate conception, the miraculous virgin birth and the absolute Deity of the Lord Jesus Christ; in His sacrificial substitutionary death on the cross of Calvary, to make atonement for sin by the shedding of His precious blood, once for all; in His literal bodily resurrection, His ascension to heaven from the Mount of Olives, and His intercession for the Saints at the right hand of the Father.

We also believe in His visible, bodily return in flesh and bones.

(a) At His appearing in the air for His whole church complete, every blood-washed child being taken home to glory. (1 Thess 4:13-18, 1 Cor 15:51, 52)

(b) At His coming in Glory to the Mount of Olives, to establish His Millennial reign of righteousness upon the earth. (Matt 1:18-25, John 1:1, Col 2:9, Isa 53:5,6, 1 Peter 2:24, 2 Cor 5:21, 1 Peter 1:18,19, Luke 24:39, John 20:6-9, Acts 1:10,11, John 14:1-3)

5. We believe in the Personality, Deity, and Power of the Holy Spirit, and in His work of enlightenment, regeneration, sanctification, baptism, resurrection, and glorification of each of the believers. (Matt 3:16, Acts 5:34, Acts 1:8, John 16:8-11, Rom 8:11)

6. We believe in the creation of man in holiness, by the direct act of God, and not by an evolutionary process; in the historicity and terrible reality of the Fall of man through disobedience; and in the total and universal depravity of mankind, which has rendered them, helpless and hopeless of salvation from sin by their own efforts. (Con 1:26, Matt. 19:4, 1 Tim. 2:13, 14, Rom 5:12, Titus 3:5, Jer 17:9, Eph 2:1)

7. We believe in the redemption and salvation of sinners, by Grace alone, through the mediatorial offices of the Son of God; who, by the appointment of the Father, willingly took upon Him, our nature, yet without sin, honored the divine law by His full, personal, perfect obedience, and by the shedding of His precious blood in death, made a complete atonement for

for sins once for all, thereby satisfying Divine Justice.
(Eph. 2:8, Acts 4:12, Heb. 2:14, Heb 10:1-14)

7. We believe in the full and free forgiveness of all the sins, (past, present and future) of any and all who receive the Lord Jesus, as their personal Saviour, without any dependence whatsoever upon their own works of righteousness. (Acts 13: 38,39.)

We also believe in the absolute need of personal confession of every sin to God the Father, (not to any priest) as a divine means of spiritual grace and Communion, but not for the purpose of retaining salvation. (John 1:9, 1 Tim 2:5.)

8. We believe in the absolute necessity of regeneration as the initial step in salvation, and that this new birth is accomplished, not by water baptism or any other act of man or church, but by the divine influence of the Holy Spirit, either directly or through the inspired Word of God, the will whereby the mind of the individual is given a holy disposition to the things of God, the will is subdued, the dominion of sin is broken, and the affections are changed from a love of sin and self to a love of holiness and God.

We further believe that once a person is really born again, his eternal security is settled in heaven, and he shall finally and ultimately persevere through God's Grace and never be lost, even though at times he may pass through a period of backsliding. (John 5:24, John 10:28,29, Phil 1:6, 2 Tim. 1:12)

9. We believe that the souls of believers are at their death made perfect in holiness, and do immediately pass into glory; and their bodies, being still united to Christ do rest in their graves until the resurrection (Phil 1:23, 2 Cor. 5:1-8)

We further believe in the bodily resurrection of the dead, both of the just and the unjust, the Christian at His Appearing, the Israelites at His Coming, and the unbelieving dead at the end of the Millennium. (John 5:28,29, Acts 24:15, 1 Thess 4:16, Dan 12:1, Matt 8:11, Rev. 20: 11-15)

10. We believe that the Scriptures teach that there is a radical and essential difference between the believing righteous and the unbelieving wicked; that such only through faith are justified, in the name of the Lord Jesus, and sanctified by the Spirit of God, are truly righteous, and shall be taken to be with him in heavenly glory; while all such as continue in impenitence and sinful unbelief are in His sight, wicked and under the curse, and shall be drawn by the Devil, a real person, fallen spirit, into hell and finally cast into a literal lake of fire of awful and everlasting misery prepared for the Devil and his angels. (Matt 25:31-33,41, Rev. 20:12-15)

11. We believe in the Baptism of the Holy Spirit as a definite endowment for service, distinct and separate from regeneration by the Spirit.

We believe that the Scriptures teach that the Baptism of the Spirit is to be received, not by tarrying or totherwise agonizing in the flesh by the individual, but through the Church, by the willing submission of the believer to the ordinances viz.,-

1. Baptism by immersion in water, to declare his faith in the Lord Jesus Christ, and to signify his desire to be placed in the mystic body of Christ for service.
2. Laying-on of Hands of the Apostle or Apostles, appointed by the church to perform all ordinances in its name.

It is to be noted, however, that we do not, by this deny the Baptism of the Holy Spirit, claimed by anyone who may have received the same as the household of Cornelius received it, directly and miraculously, apart from

the mediation of holy men and even apart from his own...

We further believe in the operation of the Spiritual gifts, received at the Baptism of the Spirit, as essential and necessary to Christian Service. (Acts 1:8, Acts 8: 15-17, Acts 19:1-6, 2 Tim. 1:6, 1 Tim. 4:14, Heb 6:2)

12. We believe in the ordinances of the Christian church, when properly administered, by a scripturally ordained official, and do hereby declare it as our practice to submit to, and take part in the same, regularly in a church that consistently clings to the teaching of God's word in its entirety.

Article 5. THE MEMBERSHIP AND OFFICIALS.

(a) The Directorate shall consist only of those actively performing the duties of the Office which they hold; and of such honorary offices as the Active Members may appoint by a two-thirds majority vote favorable. All vacancies may be filled in the same way.

(b) The following Offices shall be operative,-

1. Permanently,-

President, Vice-President, Secretary,
Treasurer, Teller.

2. Until revoked by two-thirds vote of the Association as above indicated,-

Librarian, Literary Steward, Testament Steward,
Chairman of Ushers, Equipment Manager, Tract Man,
Radio Sunday School Superintendent, Filing Clerk,
Copying and Stencil man, Radio Service Manager, Radio
out-look man, Building Superintendent, Musical Director,
and any other office considered necessary temporarily.

(c) All officers shall be expected to keep in close touch with, and report regularly to the President, in order that the whole work may be centralized and that each department may correlate every other one. All correspondence must pass through the President's hands.

(e) It shall be the duty of the Vice-President, after consultation with the President, to report to the Directorate, the case of any active member who is persistently and continuously neglecting the duties of his office, or who is taking a half-hearted interest in the work of the Institute. The Directorate on receiving such a report may require the resignation of the Officer. Majority vote will rule in this case.

Article 6. DUTIES OF OFFICERS.

(a) The President shall preside at all meetings of the Directorate or Association, and shall be responsible for the organization co-operation of all departments.

It shall be his duty to issue a call for any and all meetings of the association, on his own initiative or upon the request of any four members.

(b) The Vice-President shall officiate in the absence of the President or when called upon to do so by the President.

He shall be responsible for the supervision of the work in the various departments, and shall, after consultation with the President, report to the Directorate, any officer who is not keeping up his work, or who is neglecting to attend the meetings.

(c) The Recording Secretary shall keep in a record book, the full and complete record of all meetings of the Association; issue all notices of meetings upon the request of the President; and keep an accurate record of the attendance of the officers at the meetings of the Association, and report to the Vice-President, the absence of any member for two consecutive meetings and for any three meetings.

(d) The Treasurer shall receive all monies and deposit the same in the Association's Bank.

He shall keep a full and true account of all monies received and paid out in the Books of the Association, and shall give a written itemized report to the Directorate at each regularly monthly meeting.

He shall also prepare an Annual Report and present it to the Directorate, after having it properly inspected by the Auditors appointed by the Directors.

(e) The Teller shall assist the Treasurer in counting all money received at public meetings and vouch for the correctness of the amount. He shall also enter the same in a book held by him, which shall be at the disposal of the auditors during their audit.

(f) The Librarian shall take charge of all Books of the Lending Library, issue them out to interested parties, and see that they are kept in good shape. He shall adopt such methods as he deems wise after consultation with the President, making a report of the same at the Monthly meetings.

(g) The Literary Steward shall receive, and issue for sale, all literature of the Association, and also the lectures of the President if requested to do so by him.

He shall in conjunction with the President, arrange for the mailing out of all literature to the Members of the Radio Club.

(h) Testament Steward shall keep on hand a number of testaments for free distribution or for sale as circumstances warrant. In all cases of free distribution he shall seek as far as possible to lead the party to Christ and secure his promise to read the Testament day by day. The names and addresses of all receiving Testaments should be kept in hand.

(i) The Tract man shall, after consultation with the President, send for such tracts as may be wisely distributed from week to week. He shall also arrange for a committee at all public meetings.

(j) The Chairman of the Ushers shall be responsible for the organization of an adequate staff of Ushers who shall be on hand to open the building properly in plenty of time for each public meeting, and usher all people courteously to their seats. They shall also see that the Building is kept properly ventilated during the meeting.

(k) The Equipment Manager shall see that all furniture, Charts, Hymn sheets and Hymn books etc. are properly taken care of, and are on hand ready for each meeting when required.

(l) The Radio Sunday School Superintendent, shall, in conjunction with the President arrange for suitable Sunday School Literature to be distributed to the Scholars out of town as required. From week to week he shall keep the scholars supplied with reading matter. Furthermore he shall make such plans as he shall seem fit to stimulate a healthy interest in Bible Study.

(m) Filing Clerk shall see that all letters are regularly and properly filed away under the proper headings.

(n) The Copying and Stencil Man shall make such copies as he may be requested to do so by the President, in connection with any of the Departments of the Institute.

(e) The Radio Service Manager shall take charge of all our Radio Receiving sets, arrange for a Committee to assist him in getting out for use in hospitals, at sick rooms, and wherever shut-in ones are to be found, each and every set as often as possible.

(f) The Radio Look-out Man will plot out Radio Field on a suitable map secured for that purpose. He shall report to the President from week to week any field that has not in any way communicated with us, and together they will try to rouse some interest there.

He shall also make plans for the establishment of a Radio Receiving Set in as many towns as possible where people who have not radios may have the opportunity of listening-in.

(g) The Building Superintendent shall oversee and be responsible for the Institute Building and all repairs in connection therewith.

(r) The Musical Director shall be responsible for having suitable music for every meeting of the Institute of a Public nature, particularly on Sundays. He should confer as much as possible with the speaker in order that the music will supplement the message.

Article 6. PROPERTY.

(a) The property deeds etc. shall be in the keeping of a Trustee Board consisting of the Building Superintendent, The Equipment Manager, the Treasurer and the President. He shall execute all contracts on behalf of the Association; secure a caretaker for the Building; and properly equip the Institute for the work.

(b) The Trustees are subject to the Directorate at all times, and in matters of grave importance must secure their advice.

Article 7. INSTITUTE ASSEMBLY AND ADVISORY COUNCIL.

(a) There shall be a General Institute Assembly, consisting of all active members and supporters, who are in harmony with the Institute work and who have signified their intention of supporting it by applying for membership.

One a year, or more frequently if desired by the Directorate, the Institute Assembly shall be assembled together for the purpose of hearing the Directorate report, showing the character and extent of the work accomplished by the institute and outlining plans for the future.

BY LAWS.

1. The Directorate shall meet regularly once a month at the call of the President.

A Special meeting may be called at any time by the President on his own initiative, or when requested to do so by four active members. Due notice must always be given.

2. The following is suggested as the Order of Business at regular meetings:

- (a) Call to order by Presiding Officer and PRAYER.
- (b) Roll call and hearing of reasons for unavoidable absence.
- (c) Reading and disposal of Minutes.
- (d) Unfinished business arising out of the Minutes including reports of Special Committees.
- (e) Passing of all accounts.
- (f) Reports from Officers and business arising under each.

- (g) Reading of Communications and dealing with same.
- (h) New Business.
- (i) Motion to adjourn and closing PRAYER.

3. The Usual Rules of Parliamentary Procedure shall govern all discussions.

4. Once a year in the Month of September the Annual meeting shall be held at which each officer summarize the work under his department during the year and sign again the Credal Statement and constitution.

As soon as possible after this Meeting, the Institute Assembly shall be called.

5. A QUORUM at all Meetings of the Directorate shall consist of 50% members in good standing.

6. Amendments or alterations to the Constitution or By-Laws cannot be made without a notice of motion at a previous meeting. The Final Court of Authority in this matter is the Directorate, and no change can be made by them without a Ninety per cent of the Members favorable.
